

## 2012 TOUR TERMS AND CONDITIONS

**Deposits and Final Payment terms** (unless otherwise indicated in the brochure) ~ A deposit of \$700.00 is required to confirm your booking. A second deposit of \$1,000.00 is due 120 days prior to departure. Final payment will be due 60 days prior to departure. Once your deposit and registration is received, you will receive a confirmation of your booking. Failure to adhere to these payment terms may result in cancellation of your space on the tour, and will be subject to the applicable penalties.

### **Cancellation Policy for Tours ~**

Prior to 90 days before the tour: \$ 200.00 per person non-refundable

From 89-60 days prior: 25% non-refundable

From 59-30 days prior: 50% non-refundable

From 29-15 days prior: 75 % non refundable

There is NO refund within 14 days of departure

In order to avoid these cancellation penalties, we strongly suggest the purchase of travel insurance.

**Tour Minimums** ~ Traveling Together reserves the right to cancel a tour if the minimum participation number is not met. If a tour is cancelled, all deposits will be refunded in full in a timely manner. **Once you have booked your tour, you will be notified when it is time to make your air reservations and purchase optional travel insurance.**

**Travel Insurance** ~ We strongly suggest the purchase of travel insurance which includes protection for trip cancellation or interruption; baggage, accidents, emergencies or illness. Information will be mailed to you once the minimum number of tour participants has been reached. We recommend Travelex, which is available to US citizens and allows you to include the cost of your airline tickets.

**Itinerary Variations** ~ Traveling Together, Inc takes great pride in carefully planning each tour that we offer. However, if we deem it necessary for reasons beyond our control, we do reserve the right to alter the itinerary.

**Responsibility** ~ Traveling Together, Inc of Clearwater, Florida acts only as an agent for the suppliers of ground transportation, hotel accommodations, and other services offered on its tours and cruises. Therefore, it is with the express condition and agreement that Traveling Together Inc shall not be responsible for any breach of contract, or any intentional or negligent actions or omissions on the part of such suppliers, which may result in any loss, damage, delay, inconvenience or injury to group members. Traveling Together shall not be responsible for any injuries, damages, or losses caused to any traveler in connection with terrorist activities, war, riot or civil strife, strike, natural disasters, fire, sickness, weather conditions or any other actions, omissions or conditions outside our control. Traveling Together, Inc. is not responsible for the costs of any medical treatment you may require, nor responsible for the quality of any medical care you may receive while on the trip.

**\*\*Passport and Visa requirements** ~ We require that all travelers departing the U.S. be in possession of a current passport that does not expire until at least 6 months from the date of your scheduled return to the U.S. Any requirements for Visas will be specifically noted in the individual brochure. It is a good idea to carry a copy of your passport and a set of passport photos in case of a lost passport. Non-US citizens are responsible for determining their Passport and visa requirements.

### **Flight Arrangements ~**

When airfare IS NOT INCLUDED in the tour price:

Once you have booked your tour or cruise, you will be notified when it is time to book your airfare. For your convenience, Northwood Travel will be happy to help you co-ordinate your airline arrangements in accordance with the required arrival and departure times. As with most travel agencies, there is a fee involved, but you will be quoted the total price including all fees and taxes. Contact Northwood Travel by email: info@northwoodtravel.com or phone: 1-800-780-0571.

When airfare IS INCLUDED in the tour price\*:

You will be notified when it is time to book any additional air arrangements that may be necessary to connect with the group flights. For your convenience, Northwood Travel will be happy to help you co-ordinate these arrangements. Only additional air arrangements will be subject to a fee, but you will be quoted the total price with all fees and taxes. Contact Northwood Travel by email: info@northwoodtravel.com or phone: 1-800-780-0571.

When you are REQUIRED TO TRAVEL ON GROUP FLIGHTS, BUT THE COST OF AIR IS NOT INCLUDED in the tour price\*:

Due to the number of flights required on certain tours and the logistics of transferring the group efficiently, it is necessary to secure group space for all flights. You will be notified when it is time to purchase the group air, along with any additional air arrangements that may be necessary to connect with these group flights. For your convenience, Northwood Travel will be happy to help you co-ordinate these arrangements. Only additional air arrangements will be subject to a fee, but you will be quoted the total price with all fees and taxes. Contact Northwood Travel by email: info@northwoodtravel.com or phone: 1-800-780-0571.

\*When the cost of air is included or group space is offered at an advertised price ~ Due to the possible increase in the cost of airline fuel surcharges and airline taxes, the tour participant is responsible for these increases. Any and all luggage fees are the responsibility of the tour participant. Possible air cancellation penalties will be noted in the individual tour itinerary.

**Transfers** ~ All transfers included in the cost of the tour will be specified in the brochure. In order to take advantage of the provided transfers, you must comply with the arrival and departure times mentioned.

**Baggage handling** ~ Baggage on all land tours is strictly limited to one suitcase and one carry-on. Baggage handling for your one suitcase is included in and out of hotels and buses (when available); however, you are responsible for checking your own baggage in airports and through customs and for handling your carry-on bag. Your one suitcase must not exceed 50 pounds or measure more than 62" (length + width + height), unless a particular airline should have a lower weight limit. Your carry-on must be able to be stowed under your bus seat, therefore we recommend something that's easy to carry, and just big enough to hold all of the daily essentials. Small pull-along suitcases do not fit this description. On some tours, you may have the option to pack a collapsible bag for the last night of the tour to pack your extra purchases for your flight home.

**Roommate request policy** ~ If you are traveling alone and would like a roommate in order to avoid the single supplement cost, please indicate that choice on your registration form. There is a \$30.00 charge for this service. We are only able to offer this option to our TRULY NON-SMOKING travelers.

**Your Privacy** ~ You will be mailed a name list of all tour participants, prior to departure. Email and postal addresses will be forwarded to you after the tour, once we have confirmed everyone's desire to be included.

**Please note:** Many hotels and places we visit have become SMOKE-FREE environments. European twin rooms many times have 2 twin-size beds with separate linens, but they are right next to each other.

**Not Included** ~ Each tour itinerary has a specific list of what is included. Unless otherwise noted, airfare, lunches, beverage orders, and items of a personal nature (such as room service, laundry, maid service, or telephone calls) are costs that are NOT included in your tour. Please see "Meals and beverages" and "Tipping", for additional information.

**Meals and beverages** ~ Included meals are as indicated in each brochure. We always request that dinners offer more than one choice of entrée, however, many restaurants are now requiring a set group menu. Most group meals do not include any type of beverage. Your tour escort will advise you if a coffee, tea or water is included, otherwise any beverage orders are at your own expense. **\*\*If you or are a strict vegetarian or have a specific food allergy, please be sure to let us know when you register for the tour. We will make every effort to accommodate you with a vegetarian meal.**

**Tipping** ~ Gratuities for all group activities and meals that are noted in your tour package, are included. NOT included are gratuities for local guides, coach drivers, hotel maids and beverage orders.

**Packing** ~ Comfortable and supportive walking shoes are extremely important. We recommend you select color-coordinated pieces of clothing that can be mixed and matched to create a variety of outfits. Casual clothing is widely accepted, but it is always good to include one nice slack outfit or dress for that night or two that dinner is at a deluxe restaurant. You may want to pack a bathing suit for hotels that have pools or hot tubs.

**Trip participation** ~ All travel involves some physical exertion, getting on and off buses, trains and airplanes. Temperatures and local terrain are factors which should be considered. Historic areas of cities are usually accessible only on foot and many times include cobblestones, brick or gravel surfaces. Sturdy walking shoes are a must for comfort and safety.

Our trips are designed within the physical capabilities of almost everyone who enjoys good health and is moderately fit and adaptable. Walking is an important part of a tour's experience and our tours include a fair amount of walking at a moderate pace, in "a limited amount of time". If you can manage to transit major airports without assistance and are able to handle your carry-on item and suitcase when going through customs, etc. (many airports require as much as 20-30 mins. of walking) in addition to climbing a flight or two of stairs, in all likelihood you will be able to manage our tours comfortably. If you need wheelchair assistance for any reason, our tours are not for you. **\*\*If you have any questions about these recommendations, please give our office a call and we will be happy to discuss this with you, in more detail.**

If you have any physical, emotional or mental condition which may require professional attention during the trip or require the use of special equipment, our tours would not be for you. (Canes that are needed just for balance may be acceptable, but please give us a call to discuss this more fully.) If you should fail to disclose any such conditions, Traveling Together, Inc. may refuse to allow you to take the trip and you will forfeit the trip cost. Traveling Together reserves the right to decline to accept any person as a participant, or to require any participant to withdraw from the journey at any time, when such action is determined by journey escorts to be in the best interest of the health, safety, and general welfare of the journey group, or of the individual participant. In such an event, we shall have no liability, financial or otherwise.

*All terms and conditions apply to all trips, with some tours having additional information or conditions. These will either be noted in the brochure or included in future mailings.*

(11/30/2011)

### ***Traveling Together, inc.***

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